APPLICANT NAME: _____

COUNTRY:_____

Fulbright Teaching Excellence and Achievement (TEA) Program

A program of the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA), implemented by IREX

Application for Teachers

The U.S. Department of State and IREX announce a program for outstanding international secondary-level school teachers to come to the U.S. for a professional development opportunity. The Fulbright TEA Program seeks to:

- Enhance teachers' expertise in their teaching discipline and equip them with a deeper understanding of best practices in teaching methods, lesson planning, and instructional technology.
- Create among educators a more nuanced understanding of the U.S.
- Develop productive and lasting relationships and mutual understanding between U.S. and international teachers and their students.
- Contribute to improve teaching in participating countries and communities by preparing participants to serve as teacher leaders who, upon returning home, will apply and share their experience and skills with their peers and students.
- Make U.S. students more aware of other countries around the world through interaction with international teachers.

ELIGIBLE TEACHING DISCIPLINES FOR THE FULBRIGHT TEA PROGRAM ARE:

- English or English as a Foreign Language
- Social Studies (civics, history, geography, sociology, economics, etc.)
- Math
- Science
- Special Education teachers in the disciplines listed above

Please return completed applications to:

LilongwePAO@state.gov

APPLICATION DEADLINE:

April 6, 2018

Applications are free of charge and may be duplicated.

Fulbright Teaching Excellence and Achievement Program (TEA) Application

The Fulbright Teaching Excellence and Achievement (TEA) Program will provide approximately 177 secondary school teachers from East Asia and the Pacific, Europe and Eurasia, the Near East, South and Central Asia, Sub-Saharan Africa, and the Western Hemisphere with a unique opportunity to develop greater expertise in their subject areas, enhance their teaching skills, and increase their knowledge about the United States. The Fulbright TEA Program is a six-week non-degree, non-credit academic program at a U.S. university. The international participants will travel to the United States for one of two six-week professional development programs in either spring of 2019 or fall of 2019. Fulbright TEA provides academic seminars on teaching methodologies and strategies, curriculum development, lesson planning, and instructional technology training. Intensive English language instruction will be offered to teachers who need additional practice. The program will also include a practicum of at least 40 hours with a U.S. partner teacher in a U.S. secondary school near the host university to actively engage participants in the U.S. classroom environment. Cultural enrichment, mentoring, and support will be provided to participants throughout the program.

After returning home, teachers who successfully complete the program will be eligible to compete for small grant awards for essential teaching materials, follow-on training for other teachers, collaborative projects between participating American schools and their home schools, and other activities that build on the exchange experience.

About the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA)

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State works to increase mutual understanding between the people of the United States and the people of other countries around the world through a wide range of international exchange programs as authorized by the Mutual Educational and Cultural Exchange Act of 1961, as amended. ECA works in close cooperation with U.S. Embassies overseas to promote personal, professional, and institutional ties between private citizens and organizations in the United States and abroad.

About IREX

IREX is an international nonprofit organization that builds a more just, prosperous, and inclusive world by empowering youth, cultivating leaders, strengthening institutions, and extending access to quality education and information. IREX employs field-tested methods and innovative uses of technologies to develop practical and locally-driven solutions with partners in more than 100 countries.

Eligibility Requirements

Applicants must:

- Be current secondary school-level*, full-time teachers of English, English as a Foreign Language (EFL), math, science, or social studies, including special education teachers in those subjects at an institution serving primarily a local population;
- Have earned a Bachelor's degree or equivalent;
- Have completed at least five years of full-time teaching by the start of the program;
- Reside in the country of citizenship at the time of application and of program participation;
- Earn a minimum score of 450 on the paper based TOEFL or an equivalent English language examination**;
- Demonstrate a commitment to continue teaching after completion of the program; and
- Have submitted a complete application.

* Secondary-level teachers include both middle and high school teachers serving students between approximately 12 and 18 years of age. Teachers responsible for teaching additional grade levels must teach middle or high school students more than 50% of their work time in order to be eligible for the program.

**A limited number of participants with TOEFL scores between 425 and 450 or equivalent will be accepted into a special cohort of the program with additional English language training provided.

The Fulbright Teaching Excellence and Achievement (TEA) Program promotes diversity in the classroom and in learning. The Fulbright TEA Program supports inclusion and strongly encourages teachers with disabilities to apply.

Teachers who have participated in the International Leaders in Education Program (ILEP) are not eligible for Fulbright TEA. If you have participated in other professional development exchange programs in the United States, please contact the U.S. Embassy or Fulbright Commission in your country to inquire about your eligibility. Please note that preference will be given to applicants who have not participated in these programs or another Fulbright program.

The Fulbright TEA Program is an upper level university or graduate level academic program for practicing teachers.

Educational administrators (such as representatives or officials of the Ministry of Education) and school administrators who teach less than fifty percent of their time, full-time teacher trainers, university faculty, private English Language tutors, and teachers from schools primarily serving expatriates are not eligible.

Staff or families of staff at a U.S. Embassy or Fulbright Commission are not eligible to apply.

Current IREX employees and consultants and their immediate family members (spouses, parents, children, and siblings) are not eligible to compete in any IREX-implemented grant programs, either as individuals or as the responsible party representing an institutional applicant.

ECA and IREX do not discriminate against grant applicants because of race, color, religion, sex, sexual orientation, age, national origin, disability or any other protected characteristic as established by U.S. law.

APPLICATIONS NOT MEETING THE ABOVE ELIGIBILITY REQUIREMENTS WILL NOT BE FORWARDED TO THE SELECTION COMMITTEE.
IREX reserves the right to verify all the information included in the application. In the event that there is a discrepancy, or information is found to be false, the application will immediately be declared invalid and the applicant ineligible.

PROVISIONS OF THE FELLOWSHIP

- J-1 visa support;
- A pre-departure orientation held in participant's home country;
- Round-trip airfare to and within the U.S.;
- A Welcome Program at the host university;
- Academic program fees;
- Housing (generally shared with other program fellows) and meals;
- Accident and sickness medical insurance coverage (does not cover pre-existing conditions);
- Transportation to the practicum school (if necessary);
- A daily allowance for incidentals during the university academic program;
- A professional development allowance;
- A baggage allowance;
- An end-of-program workshop in Washington, D.C., and
- The opportunity to apply for alumni small grants for alumni in good standing.

SELECTION PROCESS AND CRITERIA
Fulbright TEA Fellows will be selected through a merit-based open competition based on eligibility and the criteria below. Top candidates will be interviewed by an interview panel, and must take the TOEFL (Test of English as a Foreign Language) or provide valid results from within the past year (test date no earlier than June 2017).

Selection Criteria:

- Demonstrated commitment to teaching in the field of secondary education;
- Demonstrated leadership potential;
- Professional and educational experience and achievements;
- Potential for developing long-term linkages between U.S. and home country educational institutions and schools;
- Preparedness (including maturity, flexibility, and ability to function independently) for an **intensive** U.S.-based training program with very limited free time for personal travel or sightseeing;
- Willingness and capacity to work and live collaboratively with international peers to foster a positive learning community for professional development;
- Articulated ideas for applying program experience to improving secondary education in the home country;
- Ability to express ideas clearly and effectively;
- English language skills adequate to manage coursework, attend seminars, and team-teach in U.S. schools (a minimum paper-based or equivalent TOEFL score of 450 is required for Fulbright TEA participation);
- Applicants who have had few or no opportunities to travel to the U.S. will be given priority;
- Preference will be given to applicants who are members of or who work with students from under-served communities or traditionally underrepresented groups including but not limited to women, racial, ethnic and religious

minorities, people with disabilities, and the LGBTI community.
- Preference will also be given to applicants who have not previously received a Fulbright grant.

GENERAL APPLICATION INSTRUCTIONS & SUBMISSION GUIDELINES

- Please answer **all** questions on the application. Incomplete applications will not be reviewed.
- Please type or print clearly in black ink.
- If a question does not apply to you, enter N/A (not applicable).
- Include your full, legal name **as spelled on your passport** (if available) or other photo identification.
- Include complete contact information (including zip/postal codes for all addresses and city codes for all phone and fax numbers if available).
- Write your full name, city, and country in the top right corner of each page.
- **Sign by hand** the Privacy Policy on the last page in ink.

INSTITUTIONAL SUPPORT AND REFERENCE FORM (ISRF) AND LEAVE APPROVAL FORM (LAF)

All applications must include the Institutional Support and Reference Form, which must be completed by your supervisor at the school where you are employed. The Leave Approval Form must be signed by the director of the school where you are employed. Both forms must be signed in ink. An English translation must be provided if the form and reference letter are not written in English.

A completed application includes all elements listed below. You may submit your application to the U.S. Embassy or Fulbright Commission in your country electronically or in paper form in the following order:

1. Application,
2. Hand signed Privacy Policy,
3. Institutional Support and Reference Form completed by your supervisor,
4. Leave Approval Form completed by your school director, and
5. A copy of the photo and information pages of your passport (or photo identification).

PROGRAM TIMELINE

	Application Deadline
April - May 2018	TOEFL Testing/ Selection Interviews
September 2018	Notification of Finalists
November - December 2018	Pre-Departure Orientation Cohort I
Late January - March 2019	U.S. Program Dates Cohort I
July 2019	Pre-Departure Orientation Cohort II
September - November 2019	U.S. Program Dates Cohort II

APPLICANT NAME: _____

*COUNTRY:*_____

Fulbright Teaching Excellence and Achievement (TEA) Program

Application for Teachers

A program of the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA), implemented by IREX

*Please answer ALL questions. Incomplete applications will **NOT** be accepted.*

Fulbright TEA Cohort Preference:

Please indicate your program cohort preference (*note: preference is not guaranteed):

☐ Cohort I (January – March 2019) ☐ Cohort II (September – November 2019) ☐ No preference

Name (please spell **exactly** as it is written on your **passport or other photo identification**)	
First/Given name:	
Middle name:	
Family name/Surname:	
Country	
Country of Citizenship:	
Country of Legal Residence:	
Place of Birth	
City of Birth:	
Country of Birth:	

Gender

☐ Male ☐ Female

Number of Years Teaching at a Secondary School

I have been teaching for_____years (not including student teaching practicums).

Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY: _____

Date of Birth (as listed on your passport or other photo identification)		
Month	**Day**	**Year**

Please check your birth month:

☐ January ☐ February ☐ March ☐ April ☐ May ☐ June

☐ July ☐ August ☐ September ☐ October ☐ November ☐ December

What discipline is your current PRIMARY teaching assignment?

English

☐ English for native speakers ☐ English for non-native speakers ☐ English literature

☐ English Grammar ☐ Other_____

Mathematics

☐ Algebra ☐ Geometry ☐ Calculus ☐ Statistics ☐ Other _____

Science

☐ Chemistry ☐ Physics ☐ Earth Science ☐ Biology ☐ Other _____

Social Studies

☐ History ☐ Geography ☐ Sociology ☐ Civics ☐ Economics ☐ Religion

☐ Other_____

Special Education *(Working with students with learning or physical disabilities)*

☐ English ☐ Mathematics ☐ Science ☐ Social Studies ☐ Other _____

APPLICANT NAME: _____

COUNTRY:_____

What other disciplines do you teach? (Select all that apply)

English

☐ English for native speakers ☐ English for non-native speakers ☐ English literature

☐ English Grammar ☐ Other_____

Mathematics

☐ Algebra ☐ Geometry ☐ Calculus ☐ Statistics ☐ Other _____

Science

☐ Chemistry ☐ Physics ☐ Earth Science ☐ Biology ☐ Other _____

Social Studies

☐ History ☐ Geography ☐ Sociology ☐ Civics ☐ Economics ☐ Religion

☐ Other_____

Special Education *(Working with students with learning or physical disabilities)*

☐ English ☐ Mathematics ☐ Science ☐ Social Studies ☐ Other _____

9. Home Mailing Address:

Street/Building Number_____Apartment Number_____
(if applicable)

City or Town_____Country _____

Region/Province/State_____Postal Index/Code_____
(if applicable)

Telephone number_____Mobile Telephone:_____
(country code + city code + number) (country code + city code + number)

E-mail:_____

10. School Address:

Name of School:_____

City or Town_____Region/Province/State _____

Country _____

Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY:_____

11. School Information:

(a) Is your school in an urban, suburban, or rural area? ☐ Urban ☐ Suburban ☐ Rural

(b) Is your school government-run or private? ☐ Government-run ☐ Private

Total number of students at the school:_____

Total number of full-time teachers at the school:_____

Total number of part-time teachers at the school:_____

Grade levels at the school:_____

Age range of students:_____

Average number of students per class:_____

Do students pay tuition to attend the school? If so, how much is tuition? _____

In less than 200 words, please tell us briefly about your school and the community it serves: Who are the students? What do they do when they graduate or complete their studies at your school? What kind of work do their parents do? How are students selected to attend your school? Please briefly share any other important information about the school community here.

12. Have you ever been convicted of a crime? ☐ Yes ☐ No

If yes, please provide additional information, including a description of the factual circumstances of the arrest or conviction and any supporting documentation.

APPLICANT NAME: _____

COUNTRY:_____

13. Has a teacher at your school participated in the Fulbright Distinguished Awards in Teaching (DA) program, the International Leaders in Education (ILEP), or the Teaching Excellence and Achievement (TEA) program? If yes, what is his/her name, the program and the dates of participation?

☐ Yes ☐ No

Name(s): _____

Program: _____

Dates of Participation: _____

14. Are you currently, or have you previously been a teacher with the Access Program?

☐ Yes ☐ No

Dates of Participation:

15. Are you currently applying to any other U.S. government sponsored program, *including online programs*?

☐ Yes ☐ No

If yes, please specify which program:_____

Program Dates: _____

Name of sponsoring organization:_____

16. Are you currently applying or do you plan to apply to any professional development programs in other countries?

☐ Yes ☐ No

If yes, please specify which program:_____

Program Dates: _____

Name of sponsoring organization:_____

17. Have you previously submitted an application for either the TEA Program, the International Leaders in Education Program (ILEP), or the Fulbright Distinguished Awards in Teaching program (DA)?

☐ Yes ☐ No

If yes, please specify which program:_____ Program Dates: _____

APPLICANT NAME: _____

COUNTRY:_____

18. In the chart below, please fill in any previous trips you have taken outside of your home country. Please include trips for tourism, work, and exchange programs. Also include any trips sponsored by the U.S. government. Please provide as many details as possible in the "Notes" column. If you have extensive international travel experience, please only provide information on travel within the past five years.

City, Country Visited	**Year of Travel**	**Reason for Visit** (Work/Tourism/ Exchange Program/Professional Development/teaching abroad)	**Notes** (Name of program, program details, sponsoring organization, etc.)

Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY:_____

19. If you have participated in any professional development programs abroad, please explain briefly how the programs have influenced your teaching.

20. Please list other international experience you have had, including working with international organizations or foreigners in your home country. Please include dates of interaction.

21. During the Fulbright TEA Program, participants often have roommates from other areas of the world. What steps would you take to successfully live with a person from another country? Give an example of a time you had to demonstrate flexibility interacting with someone from a different culture.

22. How did you learn about the Fulbright TEA program?

☐ Colleague ☐ TEA Program Alumnus/a ☐ Friend ☐ School Administrator

☐ U.S. Embassy Official or Regional English Language Office ☐ Fulbright Commission

☐ Publication (e.g. newspaper, magazine, etc.):_____ ☐ Website:_____

☐ Email Message ☐ Other:_____

Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY:_____

23. Education: Please list your educational background.

Institution/School	# of years of study	Field of Study	Degree/Certificate (High School Diploma, College, Postgraduate (e.g. Masters, PhD), etc.)	Year Degree Awarded

24. Foreign Language Proficiency: Please rate your proficiency for each language you know in the categories of reading, writing, comprehension and speaking. Please rate on scale of 1 to 5 with 1 being low, and 5 being high.

Language	Reading	Writing	Comprehension	Speaking

APPLICANT NAME: _____

COUNTRY:_____

25. Work History: Please list below your work history for the past five years. **Please list your current position first.** *If you have held multiple positions at one school, please list that school only once, but include all the positions and dates you held those positions on the Position/Title line.*

Current School Information

Name of school:_____

Position/Title:_____

Length of employment (dates):_____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching:_____

Primary discipline taught:_____

Additional duties:_____

Previous School Information

Name of school:_____

Position/Title:_____

Length of employment (dates):_____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching:_____

Primary discipline taught:_____

Additional duties:_____

Previous School Information

Name of school:_____

Position/Title:_____

Length of employment (dates):_____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching:_____

Primary discipline taught:_____

Additional duties:_____

APPLICANT NAME: _____

COUNTRY:_____

26. Additional Education or Professional Experience & Activity:

Part I
Please list activities you have pursued to maintain and improve your professional training as an educator (for example, conferences, professional training, publications, certificate programs, etc.). Please indicate if you have led (rather than attended) professional development programs. In addition, please list professional organizations that you are a member of and relevant work in your community outside of school.

Part II
Name your most significant publications/honors/awards/projects or other accomplishments:

27. Describe the opportunities or challenges for students in your community to receive a quality education. If applicable, describe how you have expanded or improved opportunities for access to education, or addressed other important issues related to quality education in your community.

APPLICANT NAME: _____

COUNTRY:_____

28 (a) Would you be interested in participating in a Fulbright TEA cohort that will focus on gender responsive classrooms and improving education for girls?

Yes ☐ ☐ No

Note: If you select "Yes," you are indicating your professional interest **only**. This does not mean you will participate in an additional selection process.

28. (b) If yes, please answer the following question on girls' education: Describe the opportunities available or challenges faced by girls in your community to receive a quality education. If applicable, describe strategies you have implemented to expand or improve opportunities for girls' education, or address other important issues affecting girls in your community.

Note: The Fulbright TEA Program will offer one cohort to examine gender in education themes in depth. This cohort will include content which highlights strategies for improving and supporting girls' education, in addition to offering the other overall Fulbright TEA program professional development activities.

29. Weekly Teaching Schedule:

School Name	Day of the Week	Time of Day	Length of Class/Responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of Students
Sample Schedule	Monday	9:00 – 9:45 am	45 minutes/ Teacher	Geography	Level 9	55 students	14 – 15 years
Sample Schedule	Monday	10:00 – 10:55 am	55 minutes/ Teacher	Civics	Level 10	55 students	16 – 17 years
Sample Schedule	Monday	1:00 – 1:45 pm	45 minutes/Teacher	History	Level 10	55 students	16 – 17 years
Sample Schedule	Monday	2:00 – 3:00 pm	60 minutes/ grading	Prep			
Sample Schedule	Tuesday	8:30 – 9:25 am	55 minutes/ Teacher	Civics	Level 10	55 students	16 – 17 years

Please provide a sample of your weekly teaching schedule. This should **include all classes** you are currently teaching, including planning and prep time, as well as additional responsibilities outside of teaching. If you teach in more than one school, please indicate the school name. A sample is provided above. Please include information about your schedule at the time of this application.

Your Current Schedule:

School Name	Day of the Week	Time of Day	Length of class/ responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of Students

APPLICANT NAME: _____

*COUNTRY:*_____

29 (continued). Weekly Teaching Schedule

School Name	Day of the Week	Time of Day	Length of class/ responsibility (in minutes)	Subject	Grade	Number of Students in the Class	Age of Students

Application Deadline:
Applications are free of charge and may be duplicated.

30. Statement of Purpose: Your response will give the selection committee an opportunity to better understand you as a teacher leader and your desire to participate in the program. Statements must be clearly written in order to be considered.

Part I
Please address the following in no more than 500 words:

- Why do you want to participate in the Fulbright TEA Program?

Part II
Please address the following in no more than 500 words:

- Describe an occasion when you were a leader or set a positive example in your school or community.

Part III
Please address the following in no more than 500 words:

- How will your community benefit from your participation in the program? Describe at least two ways you will share what you learn with your school and/or community.

Part IV
Please address the following in no more than 500 words:

- Provide a summary of your personal/professional goals as related to this exchange program. This explanation of your goals will be reviewed by the Fulbright Scholarship Board.

Application Deadline:
Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY:_____

Additional Space: Please use this space for any additional information. Include any responses that did not fit elsewhere in the application.

Application Deadline:
Applications are free of charge and may be duplicated.

APPLICANT NAME: _____

COUNTRY:_____

IREX PRIVACY POLICY & APPLICATION CERTIFICATION STATEMENT

Your privacy is important to IREX. That is why we request that all applicants read the following privacy policy statement carefully.

1. APPLICANT AND PARTICIPANT INFORMATION CONTENT AND STORAGE
Information about program applicants and current and past participants consists of data contained in their applications, information derived from interviews, and information gathered during the course of their program and as program alumni. IREX stores this information in written and electronic form indefinitely. Some data, such as contact information and professional experience, is continually updated.

2. USE OF INFORMATION: Information, which is described above, may be:

A. Used by selection committees and interviewers to review applicants;
B. Supplied to the program's funding organization;
C. Submitted to potential host schools, universities, or organizations and/or organizations that provide field experience opportunities; and
D. Used for the evaluation of an individual's participation in the program and in the collection of data for general program evaluation by IREX, funding agencies or other organizations contracted to conduct evaluations.

IREX does not sell applicant or current/past participant information.

The principles stated herein are binding only to IREX; other organizations involved in the implementation of these programs may adhere to other privacy or similar policies.

3. CERTIFICATION: I certify that I completed this application myself, without any aid or assistance, that the information given in this application is complete and accurate, and that I have carefully read and understand all notes and disclaimers provided therein.

I understand that IREX reserves the right to verify all the information listed in the application. I understand that giving false or misleading information in the application will result in exclusion from the competition or immediate dismissal from the Fulbright Teaching Excellence and Achievement (TEA) program.

Also, I acknowledge that I am aware of the following requirements that I must observe if I am selected for the program:

- I must abide by all program rules and regulations and observe all the laws of the United States during my stay there, including returning to my home country for at least two years at the conclusion of the program, in compliance with J-1 visa requirements.
- The health benefit coverage provided to me during my travels is intended only for emergencies and does not cover ordinary, pre-existing, and dental conditions.
- My spouse, children, other relatives or individuals are not permitted to accompany me to the United States on the program.

_____

Signature of Applicant (must be hand signed) Date

Application Deadline:
Applications are free of charge and may be duplicated.